

VIRGINIA: A SCHEDULED MEETING OF THE SURRY COUNTY BOARD OF SUPERVISORS
HELD IN THE GENERAL DISTRICT COURTROOM OF THE SURRY COUNTY
GOVERNMENT CENTER ON THURSDAY, OCTOBER 1, 2015 AT 7:00P.M.

PRESENT: SUPERVISOR JUDY S. LYTTLE, CHAIR
SUPERVISOR JOHN M. SEWARD, VICE-CHAIR
SUPERVISOR ERNEST L. BLOUNT
SUPERVISOR KENNETH R. HOLMES
SUPERVISOR GIRON R. WOODEN, SR.

ALSO

PRESENT: MR. TYRONE W. FRANKLIN, COUNTY ADMINISTRATOR
MR. BRENDAN HEFTY, HEFTY & WILEY, COUNTY ATTORNEY
MS. TERRI HALE, FINANCE DIRECTOR
MR. ERVIN JONES, DIRECTOR, PARKS & RECREATION
MRS. VALERIE PIERCE, DIRECTOR, SOCIAL SERVICES
MS. SHEVONNE NEWBY, UNIT COORDINATOR, VCE
MRS. TAMARA ARTHUR, EMERGENCY SERVICES COORDINATOR
MR. DAVID HARRISON, PLANNER
MS. FRANCES BAILEY, PROJECT COORDINATOR I
MR. GLENN SLADE, AGRICULTURAL AGENT, VCE
SGT. MICHAEL BAILEY, SURRY SHERIFF'S OFFICE
DEPUTY ROCKY BARBEE, SURRY SHERIFF'S OFFICE

CALL TO ORDER/MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE

The meeting was called to order by Chairperson Lyttle who then asked for a moment of silence. Following the moment of silence, she asked those present to stand and say the pledge of allegiance.

CONSENT ITEMS

1. Approval of September 3, 2015 Minutes, Board of Supervisors
2. Approval of October 2015 Accounts Payable:

	Accounts Payable	Additional	Total
General Fund	\$113,011.25	\$206,780.97	\$319,792.22
Debt Service	\$0.00	\$0.00	\$0.00
Capital	\$101,302.03	\$234,845.49	\$336,147.52
Water & Sewer	\$26,999.92	\$7,183.41	\$34,183.33
CSA	\$0.00	\$0.00	\$0.00
Indoor Plumbing	\$0.00	\$0.00	\$0.00
Juror Payments	\$0.00	\$0.00	\$0.00
Totals	\$241,313.20	\$448,809.87	\$690,123.07

3. Appropriation Requests:

School System - October 2015		
Instruction		\$625,000.00
Admin./Health		\$75,000.00
Pupil Transp.		\$85,000.00
Operation/Maint.		\$450,000.00
Food Serv.		\$65,000.00
Debt Service		\$0.00
Capital Projects		\$0.00
Technology		\$100,000.00
Total		\$1,400,000.00
Dept. of Social Serv. - October 2015		\$150,000.00

4. General Fund 2nd Quarter Appropriations

	FY 15-16 Budget	1st Quarter Request	2nd Quarter Request	3rd Quarter Request	4th Quarter Request	Remaining Balance
General Government	\$8,792,364.00	\$3,066,893.98	\$2,433,519.98	\$0.00	\$0.00	\$3,291,950.04
Special Funds	\$291,720.00	\$173,000.00	\$75,000.00	\$0.00	\$0.00	\$43,720.00
Debt Service	\$1,912,080.00	\$1,000,000.00	\$500,000.00	\$0.00	\$0.00	\$412,080.00
Water & Sewer	\$456,726.00	\$200,000.00	\$150,000.00	\$0.00	\$0.00	\$106,726.00
Capital Projects	\$6,147,954.00	\$3,732,954.00	\$550,000.00	\$0.00	\$0.00	\$1,865,000.00
TOTALS	\$17,600,844.00	\$8,172,847.98	\$3,708,519.98	\$0.00	\$0.00	\$5,719,476.04

5. FY 14-15 Budget Amendment (CSA) \$12,516.37

Supervisor Holmes made a motion that the Board approve the Consent Items as enumerated. Supervisor Seward seconded the motion. Supervisors Lyttle, Blount, Homes, Wooden and Seward voted affirmatively to approve the motion.

PROGRESS REPORTS

1. VDOT

A. Quarterly Report

Mr. Rossie Carroll, VDOT Williamsburg Residency Administrator, addressed the Board to provide the quarterly Transportation Report. Mr. Carroll informed that for the period beginning August 1st and ending on September 23rd, forty-two work orders had been received for Surry County. Of those, thirty-one had been completed. The outstanding work orders were concerning road signage, drainage and vegetation issues. Mr. Carroll informed that the Williamsburg

Residency had opened a direct line (253-5138) in addition to the existing toll-free call center line (1-800-for-road). He reported that ongoing maintenance including brush cutting, ditch re-grading, surface treatment and mowing were continuing on schedule. Electronic signs on the approach to the ferry are now working and may be put into use to inform if ferry operations are interrupted due to current weather conditions. Mr. Carroll further informed that paving along Route 31 would continue when the weather cleared. Additionally, he outlined VDOT activities in preparation for Hurricane Joaquin, reporting that the County had already seen 3-5 inches of rain with another 3-6 inches of rain possible.

Supervisor Holmes expressed his concern regarding the condition of Route 602 and asked Mr. Carroll to explore innovative solutions to correct the situation. Mr. Carroll stated that engineers would continue to work to correct the issues on Rt. 602 short of reconstruction.

Chairperson Lyttle asked Mr. Carroll to have VDOT staff identify additional culverts along Route 10 in the California Crossroads area in need of clearing and expressed concern regarding a low area on Cobham Wharf Road.

B. Resolution 2015-12 in Support of HB2 Grant Funding Application

Ms. Frances Bailey, Project Coordinator, addressed the Board to request that they consider Resolution 2015-12 in support of the County's application for HB2 Funding to finance a proposed VDOT improvement project at the intersection of Route 10 East and Route 617. She provided background information relative to HB2 funding and the proposed improvements to the intersection of Route 10 east and Route 617 (Bacon's Castle Trail/White Marsh Road) to include the installation of a left-turn and right-turn lanes for eastbound traffic and the reduction of the curve on the eastbound approach to the intersection.

Supervisor Blount made a motion that the Board authorize Resolution 2015-12 in support of the Surry County 2015 HB2 grant funding application submittal. The motion was seconded by Supervisor Wooden and was unanimously approved.

2. Treasurer

A. Investment Letter

Chairperson Lyttle read the Investment Letter provided by Mary H. Shaw, Treasurer, which stated that at the September 3, 2015 meeting, it was reported that the balance in the LGIP Fund was \$13,874,217.95. Since that report, accrued interest for August, 2015 in the amount of

\$2,016.32 had increased that balance to \$13,876,234.27. Since the last report, \$2,700,000.00 was transferred from LGIP to the General Fund leaving a balance in the LGIP of \$11,176,234.27. As of October 1, 2015 the County had \$11,684,168.85 in total investments, including one CD valued at \$507,934.58 which matures on January 18, 2016.

3. County Administration

Prior to addressing the agenda items, Mr. Franklin introduced Mr. David Harrison, Planner, to the Board as a new employee in the Surry County Planning Department.

A. Presentation: Project Updates & Award of Contract

Mr. Brian Camden, Project Manager, addressed the Board to provide an update on County projects. He began by informing that on September 24, 2015 County staff conducted a public bid opening for the Gray's Creek Marina Potable Water System project. Two bids were received with the low bid being submitted by Rickmond General Contracting in the amount of \$68,302. Mr. Camden recommended that the Board authorize the award of contract to Rickmond General Contracting in this amount.

Supervisor Holmes made a motion that the Board authorize a contract between the County and Rickmond General Contracting in the amount of \$68,302 for services relative to the installation of the Gray's Creek Marina Potable Water System. Supervisor Seward seconded the motion; Supervisors Lyttle, Blount, Wooden, Holmes and Seward voted affirmatively.

Mr. Camden further reported that Surry County Visitors Center project has been delayed due to continued rain as the brick work and application of historic mortar cannot be applied with moisture present. However, although outside work has been delayed, interior finish work is almost complete and the brick paved walkway has been installed. Additionally, the new addition has been completed and dried in.

The existing facility at the Gray's Creek Marina suffered water damage during last week's storm. The contractor is addressing this situation and although the project was slightly behind schedule due to weather, staff is hopeful that the repair of water damage will not cause significant further delay of the project.

Engineers for the Dendron Water System Improvement Project have completed the hydraulic analysis of three possible tank locations and the distribution systems associated with each location. Engineers have also consulted with Sussex Service Authority to determine

liabilities of the current system. It has been determined that much of the current water distribution system, which was installed in the 1970's, is composed of thin wall pipe which should be replaced. Additionally, a significant number of water service taps and water mains were installed improperly and should also be replaced. Mr. Camden stated that he and Mr. Franklin would meet with engineers on October 8th to receive an update on the status of the project.

B. Presentation: National 4-H Week 2015

Miss Kandace Pierce and Miss Bria Gholston, student representatives for the Surry County 4-H program, addressed the Board to provide an update on 4-H activities in Surry County and to request that they consider authorizing a proclamation designating October 4-10, 2015 as National 4-H Week in Surry County. Additionally they informed that there are 300 individual members enrolled in the Surry County 4-H program, participating in community clubs, project clubs, after school groups and residential and day camping events. Another 500 youth are enrolled through cooperative programs in the Surry County Public Schools.

Supervisor Seward made a motion that the Board authorize the proposed proclamation designating October 4-10, 2015 as National 4-H Week in Surry County. The motion was seconded by Supervisor Blount and passed with unanimous approval. Miss Pierce and Miss Gholston, along with Ms. Shevonne Newby, Unit Director, and 4-H Volunteer, Mrs. Jennifer Rickmond, provided members of the Board and staff with a small gift bag as a token of their appreciation for the support offered to the organization by the Surry County Board of Supervisors.

C. Presentation: Southeast Rural Community Assistance Project, Inc.

Mr. Randolph Phillips, Rehabilitation Specialist from Southeast Rural Community Assistance Project, Inc. (SERCAP), was unable to attend due to weather conditions. Mr. Franklin requested that his presentation be rescheduled to the Board's November meeting.

At this point in the program, Mr. Franklin suggested that the Board conduct the scheduled public hearings.

PUBLIC HEARING

1. Global Green Energy Alternatives, LLC Lease Agreement

Chairperson Lyttle called the public hearing to order. Mr. Franklin stated that the public hearing was being conducted to receive public comments regarding a proposed lease agreement between the Surry County Board of Supervisors and Global Green Energy Alternatives, LLC for the lease of

approximately eighty (80) acres of property owned by the County in the Surry West Industrial Park, consisting of parcels # 5, 6, 7, 8, 9, 10, 11, and 12.

Mr. David Pharr and Mr. Kevin Holman representatives of Global Green Energy Alternatives, LLC were present to provide information and address questions regarding the proposed lease option of properties, owned by Surry County, located within the Surry West Industrial Park for the purpose of constructing a solar farm. If the proposed project is awarded by Dominion Power, the 10 megawatt facility is expected to be completed in 2017 and would create approximately 200 jobs. Mr. Pharr indicated that Global Green Energy Alternatives expects to fill 90% of the positions created from within the area of the project.

Following Mr. Pharr's comments, Chairperson Lyttle opened the floor for public comments.

Mr. Mike Eggleston (Dendron District) commended the Board for initiating such an innovative project.

Mrs. Helen Eggleston (Dendron District) addressed the Board in support of the project and stated that she was delighted at the prospect of seeing another business move into the Industrial Park.

There being no further comments, Chairperson Lyttle closed the floor and requested closing remarks from staff and fellow Board members. There being none, Supervisor Blount made a motion that the Board authorize the County Administrator to execute a lease agreement with Global Green Energy Alternatives, LLC for 80 acres of property owned by the County in the Surry West Industrial Park, specifically lots 5-12, for a solar farm on such terms and conditions as agreed to by the County Administrator and the County Attorney. Supervisor Wooden seconded the motion; Supervisors Lyttle, Seward, Holmes, Blount and Wooden voted affirmatively.

2. Marina Restaurant Lease Agreement

Chairperson Lyttle called the public hearing to order. Mr. Franklin stated that the public hearing was being conducted to receive public comments regarding a proposed lease agreement between the Surry County Board of Supervisors and Adam Young, Erica Brime, LLC for the lease of space at the Gray's Creek Marina to include the Restaurant Building, Marina Shop, Four Motel Apartments, and future Marina Slips. Ms. Brime indicated that the development of the marina would result in 12-15 new jobs and that their intention was to hire locally.

Mr. Adam Young and Ms. Erica Brime were present to address the Board to inform regarding their management expertise and experience in marina management and to present their vision for the future of the Gray's Creek

Marina facility. They provided proposed information regarding the operations of The Surry Seafood Company, The Anchor Room, Captain's Quarters, and John Smith's Boat Rentals.

Following Mr. Young and Ms. Brime's presentation, Chairperson Lyttle opened the floor for public comments.

Mr. Wally Faison (Dendron District) addressed the Board expressing his support for the development of the marina and the proposed lease agreement.

Ms. Linda Warren (Bacon's Castle District) appeared before the Board to express support for the project and the proposed lease agreement.

There being no further comments, Chairperson Lyttle closed the floor and requested closing remarks from staff and fellow Board members. There being none, Supervisor Seward made a motion that the Board authorize the County Administrator to execute a lease agreement with Adam Young, Erica Brime, LLC to operate a restaurant, marina (including future boat slips), and to rent the upper floor of the building owned by Surry County at the Gray's Creek Marina on such terms and conditions as agreed to by the County Administrator and the County Attorney. Supervisor Holmes seconded the motion; Supervisors Lyttle, Blount, Wooden, Seward and Holmes voted affirmatively.

PROGRESS REPORTS (continued)

D. Presentation: Project Lifesaver

Sgt. Michael Bailey and Deputy Rocky Barbee, Surry County Sheriff's Office, addressed the Board to inform regarding a grant award through the US Dept. of Justice, Office of Justice Programs, Bureau of Justice Assistance and the implementation of Project Lifesaver in Surry County. They reported that the County had received seven transmitters and two receivers and several staff members have received training on the use of the equipment through grant funding. Project Lifesaver is designed for use with individuals in the community who are at risk for wandering due to Alzheimer's disease, dementia, or other cognitive conditions and enables law enforcement agencies to quickly locate these individuals. The Sheriff's Office will be working with the Department of Social Services and other agencies in Surry County to identify individuals who meet the criteria of the program.

E. Upgrade of E911 Communications System

Ms. Tamara Arthur, Surry County Emergency Services Coordinator, addressed the Board to request that they consider an award of

contract to Carousel Industries for the upgrade of the County's E911 Communications System. She reported that Verizon is no longer supporting Public Safety Answering Point (PSAP) systems for dispatch centers. Carousel Industries is one of the companies taking over existing accounts and is also able to provide support for the Net Clock which syncs times between all devices in the 911 Center. Carousel has a current contract with the City of Hampton that allows other localities to receive the same discounted pricing. Ms. Arthur recommended that the Board authorize a contract with Carousel Industries in the amount of \$194,748.92 although she indicated that the County's current receipt of 911 Wireless Grant funding in the amount of \$150,000 would reduce the County's obligation to \$44,748.92. The funding for this project is included in the current Capital Improvement Project.

Supervisor Blount made a motion that the Board authorize a contract with Carousel Industries in the amount of \$194,748.92. The motion was seconded by Supervisor Holmes and unanimously approved.

F. Resolution 2015-13 Declaration of Local Emergency

Mr. Franklin informed that On October 1, 2015 a Local Emergency was declared by Mr. Seward, Emergency Management Director, because of heavy rains and Hurricane Joaquin, which may affect the County. Resolution 2015-13 should be adopted by the Board of Supervisors to confirm the declaration made by Mr. Seward.

Supervisor Holmes made a motion that the Board adopt Resolution 2015-13 confirming the October 1, 2015 declaration of a local emergency made by Mr. Seward. Supervisor Seward seconded the motion; Supervisors Lyttle, Blount, Wooden, Holmes and Seward voted affirmatively.

G. Appointments: Surry County Youth Services Citizen Board

Mr. Franklin presented correspondence recommending the reappointment of Miss Maya Denise Drew to the Surry County Youth Services Citizen Board as representative of the LPJ Middle School and Miss Kennedy Noel Presson as the representative for Surry County High School for terms beginning October 1, 2015 and ending September 30, 2016.

Supervisor Seward made a motion that the Board appoint Miss Drew and Miss Presson as representatives to the Surry County Youth Services Citizen Board for terms as enumerated. The motion was seconded by Supervisor Holmes and unanimously approved.

H. Appointment: Surry County Social Services Board

Mr. Franklin informed the Board of the need for an appointment to the Surry County Social Services Board from the Surry District for a term beginning September 1, 2015 and terminating on August 31, 2019. Ms. Earlene Sprouse currently serves in this position and is eligible for re-appointment.

Supervisor Seward made a motion that the Board appoint Ms. Sprouse to the Surry County Social Services Board as representative for the Surry District for a term from September 1, 2015 through August 31, 2019. Supervisor Holmes seconded the motion; all present voted in favor of the motion.

UNFINISHED BUSINESS

1. Appointments: Surry County Economic Development Authority

Mr. Franklin suggested that the Board consider a work session to discuss the need for appointments to the Surry County Economic Development Authority. Board members agreed to schedule a work session for 5:00pm on Thursday, November 5, 2015 prior to their next regularly scheduled Board meeting.

2. Appointments: Surry County Board of Zoning Appeals and Surry County Wetlands Board

Mr. Franklin informed that due to the unfortunate passing of Mr. Quincy Edler, appointments are needed to complete his terms on the Wetlands Board and Board of Zoning Appeals. Chairperson Lyttle suggested that the Board appoint Mrs. Peggy Vaughan to serve the remainder of Mr. Edler's terms.

Supervisor Seward made a motion that the Board appoint Mrs. Vaughan to the Surry County Wetlands Board to complete the remaining term which will expire on October 14, 2016. Supervisor Blount seconded the motion which passed with unanimous approval.

Supervisor Seward made a motion that the Board recommend the appointment of Mrs. Vaughan to the Surry County Board of Zoning Appeals to complete the remaining term which will expire on October 14, 2018. The motion was seconded by Supervisor Blount and unanimously approved.

NEW BUSINESS

None

CITIZEN COMMENTS

Ms. Linda Warren (Bacon's Castle District) inquired whether there was a schedule for ditch cleaning in Surry County and expressed concern regarding conditions along Hog Island Road and the County's roadside litter problem.

Mr. Mike Eggleston (Dendron District) addressed the Board stating his concern regarding maintenance issues in County facilities.

CLOSED SESSION

There being no further business before the Board, Supervisor Holmes made a motion to convene in closed session to discuss the acquisition of real property for public purposes where a discussion in an open meeting would adversely affect the County's bargaining position as permitted by Virginia Code §2.2-3711(A)(3). The motion was seconded by Supervisor Seward and unanimously approved.

Supervisor Seward made a motion that the Board return to open session and certify, by roll call vote, that in the closed session just concluded nothing was discussed except the matter or matters specifically identified in the motion to convene in closed session and lawfully permitted to be discussed under the provisions of the Virginia Freedom of Information Act cited in the motion. The motion was seconded by Supervisor Blount; all present voted affirmatively.

ADJOURNMENT

There being no further business before the Board, Supervisor Seward made a motion to continue the meeting to Thursday, November 5, 2015 at 5:00pm for the purpose of conducting a work session addressing emergency services and economic development. Supervisor Holmes seconded the motion; the motion passed with unanimous approval.